

**MINUTES OF THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA HELD ON
TUESDAY, FEBRUARY 12, 2019 AT 6:00 P.M. AT
414 EAST MAIN STREET, COUNCIL CHAMBERS**

Present: Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilman Michael Rabon (District 4), Councilman Kenny Higginbotham (District 5), Councilman Ray Gary (District 6), Councilman Jeff Delahoussaye (At Large)

Staff: Tina Emert (City Clerk), Karen Fontenot (CFO), Don Landry (City Attorney), Mel Bertrand (City Manager/Director of Public Works), Walter Comeaux (City Engineer), Jeremy Hidalgo (COO), Holly Cope-Lynn (Director of Tourism & Communications), Annie Perret (Executive Asst. to the Mayor), Brannon Decou (Police Chief), Bryan Champagne (Fire Chief)

1. OPENING

- 1.1 Pledge of Allegiance was led by Mayor Ray Bourque.
- 1.2 Prayer was led by Councilman Ray Gary.

2. MINUTES

2.1 Acceptance of Minutes of the January 22, 2019 Meeting
Motion by Councilman Regan
Second by Councilman Delahoussaye
to accept the minutes of the January 22, 2019 meeting.
Final Resolution: Motion Approved

YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye

3. OTHER BUSINESS

3.1 Mr. Joey Odom w/Louisiana Recreation & Parish Association – Award for Broussard Sports Complex @ St. Julien Park for Outstanding Park/Facility Design Award

Mr. Odom explained to the council what Louisiana Recreation and Parish Association is. The St. Julien Sports Complex was submitted for the design of the park, which stood out. The city received the award for Outstanding Park/Facility Design on the State level. LRPA will also be applying to the National Park Association for St. Julien Park for the national level.

3.2 Mr. Zachary Leleux, Asst. Sports Manager @ St. Julien Complex

Mr. Leleux thanked the council. He continued to state that the numbers have increased for the sign-ups for baseball/softball, close to 600 which is more than we were at last year. Leleux stated that we do have more events scheduled for this year.

3.3 Stacy Romero, President Broussard Chamber of Commerce Alcohol variance for St. Julien Jams for 2019 @ St. Julien Park

Motion by Councilman Higginbotham

Second by Councilman Gary

to approve the variance to sell alcohol on the St. Julien Park grounds for the 2019 St. Julien Jam events.

Discussion: Mrs. Romero thanked the council. They have 8 events planned this year which will be held on March 15th, 22, 29 and April 5th. They have the entertainment lined up for the spring, but not yet for the fall.

Final Resolution: Motion Approved

YEAS: Angel Racca

David Bonin

Jesse Regan

Michael Rabon

Kenny Higginbotham

Ray Gary

Jeff Delahoussaye

3.4 Mr. Chester Cedars, St. Martin Parish President

President Cedars addressed the council. He gave a background history about himself from being an attorney by trade to representing public bodies. He retired in 2016 and then went to help the Attorney General in Baton Rouge with the transition. He then came back home and was appointed as Parish President when Guy Cormier left office. At that time a special election was held, and he won. He is looking forward to growing a long productive relationship with the city, so we can all move forward.

3.5 Mr. Phil Parker w/Duplantis Design Group

Approval for Change Order #1, for the Coach House Manor Street overlay

Motion by Councilman Gary

Second by Councilman Regan

to approve Change Order #1, for the Coach House Manor Street Overlay for an additional \$6,608.15.

Discussion: Mr. Parker stated at the pre-construction meeting a suggestion was made by the contractor to elevate the drop inlets. It was agreed that elevating these grates upward by 1.5" to accommodate the newly placed 2" thick asphaltic concrete payment overlay would be the best thing to do. This would still fall within the budget of the project.

Final Resolution: Motion Approved

YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye

3.6 Daniel Hutchinson w/Comeaux Engineering

Approval for Change Order #1 for Ridgeview Drainage Outfall Improvements for an additional \$19,802.00

Motion by Councilman Bonin

Second by Councilman Rabon

to approve Change Order #1 for the Ridgeview Drainage Outfall Improvements for an additional \$19,802.00.

Discussion: Daniel stated during the pre-construction it was decided to switch the culverts to box culverts and put pipes along Monroe Street. This will last a life time. Mel stated in the past we were not financially able to do this. This would still fall within the budget of the project.

Final Resolution: Motion Approved

YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye

4. ORDINANCES FOR ADOPTION

4.1 Adopt Ordinance #19-586, an ordinance of the City Council to provide for the annexation of certain properties located in section 31, township 10 south, range 5 east, Lafayette Parish, Louisiana being known as the Ambassador Caffery Parkway/Bridges-Carpenter Properties, LLC Annexation.... (District 6—Councilman Ray Gary)

Motion by Councilman Delahoussaye

Second by Councilman Bonin

to table Ordinance #19-586, because they have not seen any plans for this development on Ambassador Caffery.

Discussion: Mr. Mills stated that it is a custom-built building. It is a modular building like an industrialized building that will meet all State Fire Marshall inspections. Councilman Delahoussaye stated then they should be able to get some plans. Mr. Mills stated they will get the plans. Mr. Landry stated that he needs to get something from the architect so the council has something to look at. Don advised him to contact him when he receives them.

Final Resolution: Motion Tabled

YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye

4.2 Adopt Ordinance #19-587, an ordinance of the City Council to provide for the annexation of certain properties located in section 10, township 11 south, range 5 east, Lafayette Parish, Louisiana being known as the L. H. Boulet, Jr. MD Annexation.... (District 5---Councilman Kenny Higginbotham)

Motion by Councilman Higginbotham

Second by Councilman Delahoussaye

to adopt Ordinance #19-587

Final Resolution: Motion Approved

YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye

4.3 Adopt Ordinance #19-588, an ordinance of the City Council amending the 2018/2019 Operating Budget of Revenues and Expenditures of the City by adding an additional two million nine hundred thousand and no/100 dollars (\$2,900,000.00) for the South Bernard phase II Project

Motion by Councilwoman Racca
Second by Councilman Delahoussaye
to adopt Ordinance #19-588
Final Resolution: Motion Approved

YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye

4.4 Adopt Ordinance #19-589, an ordinance of the City Council appointing municipals officials, naming The Advertiser as the official journal of the City of Broussard, and establishing regular meetings for the City Council on the second and fourth Tuesday of each and every month, said meetings to commence at 6:00 p.m.

Motion by Councilman Bonin
Second by Councilman Rabon
to adopt Ordinance #19-589
Final Resolution: Motion Approved

YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye

4.5 Adopt Ordinance #19-590, an ordinance of the City Council amending the 2018/2019 Operating Budget of Revenues and Expenditures in the amount of thirty-nine thousand and no/100 (\$39,000.00) for the replacement of a 2010 Dodge Charger VIN #6731, automobile formerly utilized by the Broussard Police Department and declared as salvage by the City of Broussard

Motion by Councilman Gary
Second by Councilman Regan
to adopt Ordinance #19-590
Final Resolution: Motion Approved

YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye

5. KAREN FONTENOT, CHIEF FINANCIAL OFFICER

5.1 Approval of the December 2018 Financial Statement

Motion by Councilman Regan

Second by Councilman Gary

to approve the December 2018 Financial Statement

Discussion: Karen stated this is the December 2018 Financial Statement of Revenues and Expenditures. The council is accepting contents of the report.

Final Resolution: Motion Approved

YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye

6. COUNCIL REPORT

6.1 Councilman Kenny Higginbotham

Highway 182 Littering Problem

Councilman Higginbotham stated there is a littering problem with several garbage collection trucks going on Highway 182 thru Cade at the tracks. He is proposing the fines for commercial vehicles be stiffer and we should notify the carriers about this. Don stated we are governed by the Lawrason Act on the maximum penalty that can be charged. He did talk to the Chief and the drivers can be cited for failure to secure loads and littering. Mel stated he spoke to the landfills in that area and they suggested a notice be posted at the office there. The drivers are the culprits. Don stated he feels once the driver comes to court then all the other drivers will get the notice. Chief Decou recommended we hand deliver a letter out to the facilities with the penalty and the statutes stating what they will be in violation of. Don and Mel along with Chief Decou will work on getting this out.

7. ADJOURNMENT

7.1 Adjourn Meeting
Motion by Councilman Gary
Second by Councilman Delahoussaye
To adjourn the meeting
Final Resolution: Motion Approved
YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye

s/Mayor Ray Bourque

s/Tina Emert, City Clerk