

**MINUTES OF THE  
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
OF THE CITY OF BROUSSARD, LA HELD ON  
TUESDAY, FEBRUARY 26, 2019 AT 6:00 P.M. AT  
414 EAST MAIN STREET, COUNCIL CHAMBERS**

**Present:** Mayor Ray Bourque, Councilwoman Angel Racca (District 1),  
Councilman David Bonin (District 2), Councilman Jesse Regan (District 3),  
Councilman Michael Rabon (District 4), Councilman Kenny Higginbotham (District  
5), Councilman Jeff Delahoussaye (At Large)

**Staff:** Tina Emert (City Clerk), Karen Fontenot (CFO), Don Landry (City Attorney),  
Mel Bertrand (City Manager/Director of Public Works), Annie Perret (Executive Asst.  
to the Mayor), Walter Comeaux (City Engineer), Jeremy Hidalgo (COO), Brannon  
Decou (Police Chief), Bryan Champagne (Fire Chief)

**Absent:** Holly Cope-Lynn (Director of Tourism & Communications), Councilman Ray Gary  
(District 6),

**1. OPENING**

1.1 Pledge of Allegiance was led by Cub Scouts Pak 455.

1.2 Prayer was led by Councilman Higginbotham

**2. MINUTES**

2.1 Acceptance of Minutes of the April 9, 2019 Meeting

Motion by Councilman Higginbotham

Second by Councilman Rabon

to accept the minutes of the April 9, 2019 meeting.

Final Resolution: Motion Approved

YEAS: Angel Racca

David Bonin

Jesse Regan

Michael Rabon

Kenny Higginbotham

Jeff Delahoussaye

ABSENT: Ray Gary

3. KAREN FONTENOT, CHIEF FINANCIAL OFFICER

3.1 Approval of March 2019 Financial Statement

Motion by Councilwoman Racca

Second by Councilman Regan

to accept the minutes of the March 2019 Financial Statement

Final Resolution: Motion Approved

YEAS: Angel Racca  
David Bonin  
Jesse Regan  
Michael Rabon  
Kenny Higginbotham  
Jeff Delahoussaye

ABSENT: Ray Gary

4. RESOLUTIONS

4.1 Adopt Resolution #574-19, accepting the dedication of streets and/or servitudes and rights-of-way in regard to the Cypress Bayou Meadows Subdivision, Phase II

Motion by Councilman Regan

Second by Councilman Rabon

DISCUSSION: Councilman Higginbotham questioned Mel Bertrand, for the record have all of the drainage issues been addressed? Mel stated yes; they have. He added that the roads have somewhat deteriorated due to the construction, but it will be awhile before the roads need to be overlaid. Everything was built up to code. Councilman Bonin questioned how old are the roads in the neighborhood? Mel stated they are 6 – 7 years old. Mayor Bourque questioned what entrance are they using? Mel stated in Phase 4 they will be using an entrance on Fairfield. The actual roadway to the site will be off N. Larriviere.

Final Resolution: Motion Approved

YEAS: Angel Racca  
David Bonin  
Jesse Regan  
Michael Rabon  
Kenny Higginbotham  
Jeff Delahoussaye

ABSENT: Ray Gary

- 4.2 Adopt Resolutions #575-19, accepting the Garber Road Water Well project as being substantially complete and authorizing the Mayor, upon recommendation of the city engineer to make the necessary payments

Motion by Councilman Higginbotham

Second by Councilwoman Racca

DISCUSSION: Earl with Grooms Engineering stated they did the final inspection on April 28, 2019. The contractor will get all city personnel trained. The water will match of all wells in town. We may possibly need filter plants in the future. Earl stated that the project cam in 1% under budget which is \$5,000-\$6,000. Councilman Bonin questioned the time line on the well? Earl stated they are flushing right now and waiting to see the quality of the treatment. Mel stated it probably will be a week or a week and half. We are waiting to make sure that we have good quality water. Councilman Higginbotham questioned where will this serve? Mel stated off St. Nazairre and back towards the Zoo and down Highway 90 and Garber Road.

Final Resolution: Motion Approved

YEAS: Angel Racca  
David Bonin  
Jesse Regan  
Michael Rabon  
Kenny Higginbotham  
Jeff Delahoussaye

ABSENT: Ray Gary

## 5. ORDINANCES FOR ADOPTION

- 5.1 Adopt Ordinance #19-596, amending the Operating Budget for the fiscal year July 1, 2018 through June 30, 2019 to provide for an additional one hundred ten thousand and no/100 dollars (\$110,000) for the Pat Williamson Memorial Project

Motion by Councilman Bonin

Second by Councilman Rabon

Final Resolution: Motion Approved

YEAS: Angel Racca  
David Bonin  
Jesse Regan  
Michael Rabon  
Kenny Higginbotham  
Jeff Delahoussaye

ABSENT: Ray Gary

- 5.2 Adopt Ordinance #19-597, amending the 2018/2019 Operating Budget for the fiscal year July 1, 2018 through June 30, 2019 to provide for an additional fifty thousand and no/100 (\$50,000) for the Broussard Downtown Charette Project

Motion by Councilwoman Racca

Second by Councilman Higginbotham

DISCUSSION: Mayor Bourque stated that this will held the first week of June 2019.

Final Resolution: Motion Approved

YEAS: Angel Racca  
David Bonin  
Jesse Regan  
Michael Rabon  
Kenny Higginbotham  
Jeff Delahoussaye

ABSENT: Ray Gary

- 5.3 Adopt Ordinance #19-598, amending 2018/2019 Operating Budget for the fiscal year July 1, 2018 through June 30, 2019 to provide for an additional ninety thousand and no/100 (\$90,000) for the 2019 Street Overlay Project

Motion by Councilwoman Regan

Second by Councilman Bonin

Final Resolution: Motion Approved

YEAS: Angel Racca  
David Bonin  
Jesse Regan  
Michael Rabon  
Kenny Higginbotham  
Jeff Delahoussaye

ABSENT: Ray Gary

## 6.0 ORDINANCES FOR INTRODUCTION

- 6.1 Introduce Ordinance #19-601, amending the 2018/2019 Operating Budget of the Broussard Fire Department by reducing the Broussard Fire Department budget in order to increase capital outlay, and provide for the Fire Station No. 3, Phase I Renovations

Motion by Councilwoman Racca

Second by Councilman Regan

DISCUSSION: Chief Champagne stated this will enable them to add on to the back of Fire Station #3 on Fairfield Road. This will also include a beautification project for the landscaping.

Final Resolution: Motion Approved

YEAS: Angel Racca  
David Bonin  
Jesse Regan  
Michael Rabon  
Kenny Higginbotham  
Jeff Delahoussaye  
ABSENT: Ray Gary

- 6.2 Introduce Ordinance #19-602, amending the Zoning Ordinance of the City of Broussard by adding Appendix C – Zoning Map A-18-A of property to be zoned CC – Community Commercial – St. Nazaire Road/US 90

Motion by Councilman Regan  
Second by Councilman Delahoussaye  
Final Resolution: Motion Approved

YEAS: Angel Racca  
David Bonin  
Jesse Regan  
Michael Rabon  
Kenny Higginbotham  
Jeff Delahoussaye  
ABSENT: Ray Gary

## 7.0 OTHER BUSINESS

- 7.1 Cub Scouts for Local Pak 455  
Recognition for their assistance in marking over 100 storm drains in the Cypress Crossing and Cypress Meadows Subdivision  
Mark Savoie, we have been doing this a couple of years now with the help of the Cub Scouts. 17 Cub Scouts did 100 drains. There is a total of 45 scouts in the pak. The following scouts received certifications of appreciation from the city: Beaux Shelton, Eli Llewellyn, Joseph Llewellyn, Gabe Boudreaux, Brilyn Bennett, Joshua Bennett, Adam Breaux, Ryder Foret, Caleb Wehner, Cohen Wehner, Liam Mayon, Sawyer Dayton, Owen Dayton, Baleb Stine, Gaven Bennett, Eve Boudreaux and Mariah Mayon. The council thanked them all for their assistance.

- 7.2 Adopt Resolution #576-19, approving plan change number 1 for the 2018 Street Overlay Project and authorizing the Mayor of the City of Broussard to execute any documentation

Motion by Councilman Higginbotham  
Second by Councilman Bonin  
Final Resolution: Motion Approved

YEAS: Angel Racca  
David Bonin  
Jesse Regan  
Michael Rabon  
Kenny Higginbotham  
Jeff Delahoussaye

ABSENT: Ray Gary

## 8.0 ADJOURNMENT

### 8.1 Adjourn Meeting

Motion by Councilman Regan  
Second by Councilman Higginbotham  
To adjourn the meeting  
Final Resolution: Motion Approved

YEAS: Angel Racca  
David Bonin  
Jesse Regan  
Michael Rabon  
Kenny Higginbotham  
Jeff Delahoussaye

ABSENT: Ray Gary

  
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Mayor Ray Bourque

  
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Tina Emert, City Clerk